

# GREYSBROOKE

## Primary School



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Dear Parents

1<sup>st</sup> October 2020

### **Video Call Parent Consultation Evenings - Online Appointment Booking**

Our Parent Consultation Evenings will be conducted by video call on the following dates to discuss your child's progress with their class teacher:

**Monday 12<sup>th</sup> October 3.30 - 5.30pm**

**Thursday 15<sup>th</sup> October 3.30 - 5.00pm**

**Monday 19<sup>th</sup> October 3.30 - 5.00pm**

**Thursday 22<sup>nd</sup> October 3.30 - 5.30pm**

Our online appointment booking system allows you to choose your own appointment time with your child's class teacher and receive email confirmation of your appointment.

The appointment booking facility will be available from 6.30pm on Tuesday 6<sup>th</sup> October and will close at 6.30pm on Thursday 8<sup>th</sup> October. Should you need to make any changes after this date please contact the school office.

Please visit <https://greysbrooke.parentseveningsystem.co.uk> to book your appointments. A short guide on how to book appointments is included with this letter. Please login with the following information:

Your details (the person named as first contact)

Title

Initial (please use your **INITIAL** not first name)

Surname

Email address

Child's details

Student's First Name:      «Forename»

Student's Surname:       «Surname»

Date of Birth               «Information»

**Please also find attached a guide on how to attend appointments via video call. Please ensure you are on time for your allocated appointment.**

If you do not have access to the internet, please contact the school office for assistance.

Yours sincerely

Mrs E Ballinger  
Headteacher